

Non Teaching Departmental Responsibilities for Fall 2009 and Spring 2010

Last updated: August 23, 2009 added Michele to CIS curriculum committee

1. Library – Barbara Taylor
2. ACM advisors –Duke Hutchings
3. Carpenter lab administration – Joel Hollingsworth
4. Network lab administration – Lynn Heinrich (Fall Maureen Allen)
5. ACM Programming – Joel Hollingsworth
6. Liaison to Education – Barbara Taylor
7. Liaison to Business School – Alex Yap
8. Graduate School Opportunities – Dave Powell
9. Grant Opportunities – Lynn Heinrichs
10. Department Web Site – Barbara Taylor
11. Internship/Coops opportunities – Michele Kleckner
12. Science Fellows – Shannon Duvall
13. Weekly Socials for CS students – Duke Hutchings – 4PM on Tuesdays
14. eChics – Shannon Duvall
15. University Curriculum Committee – Lynn Heinrichs (Joel substituting in fall)
16. Newsletter to alumni: Shannon Duvall
17. CIS curriculum team: Lynn Heinrichs, Megan Squire (Fall), Alex Yap, Duke Hutchings, Michele Kleckner
18. CS curriculum team: Joel Hollingsworth, Shannon Duvall, Dave Powell
19. CIS course scheduling: Lynn Heinrichs (Megan lead for retreat)
20. CS course scheduling: Dave Powell
21. CS ETS test and post assessment: Dave Powell
22. Coordinator of Multimedia Authoring: Michele Kleckner
23. Computing Sciences Liaison with Tutoring at Library: Michele Kleckner
24. Career Center Liaison – Michele Kleckner